



## AISC Certification Special Agency (NYC) Audit Program Agreement

For CURRENTLY certified facilities wishing to apply to the Special Agency Audit Program.

Please note that the Special Agency Audit Program is **optional, not** a requirement. This program was established to meet the requirements of New York City's Office of Technical Certification and Research (OTCR) Approved Fabricator List, along with New York Building Code Sections 1704.3 and 2205.1. Participants must also meet the

You agree to at least two unannounced audits at your facility each year, which will continue if the appropriate fee is paid. These audits are in addition to your annual AISC Certification audit.

If your AISC Certification expires or is withdrawn, your participation in this program ends. Fees are non-refundable.

### A. Facility Applying for Special Agency Audit Program:

Date

1. Company Name (as currently shown on certificate):

Unique ID Number:

2. Facility Address Currently Certified:

address

city

n